

Liaison

Section on Medical Students, Residents, and Fellowship Trainees (SOMSRFT)

Term: Two years, can be re-elected

Meetings Required:

One or two meetings per year for the section, committee, council, or outside organization you are working with on behalf of the SOMSRFT.

You may be invited to join the SOMSRFT Executive Committee meetings to give a report (maximum 3 days); meetings are mostly weekends.

***Liaisons are appointed by the National Officers of the SOMSRFT. There is no formal vote of the Assembly at the NCE, nor do you need to be present at the NCE to run for these positions.*

Responsibilities:

The SOMSRFT has established liaison positions to work more closely with many organizations within and outside the Academy. The liaison serves to enhance communication between the SOMSRFT and other groups. A liaison serves for two years and must be a Resident or Fellowship Trainee member of the AAP. The role of the liaison is outlined below. The liaison should:

- **Communicate** with the SOMSRFT Vice Chair before and after any meetings to give and get information regarding medical student, resident and/or fellowship trainee issues as they relate to the group with which you are working.
- **Attend** meetings on behalf of the SOMSRFT. The liaison can send a replacement in his/her absence. This must be discussed with the SOMSRFT Vice Chair prior to a replacement being made.
- **Participate** in meetings of the particular section/committee/council/outside organization. You may be asked to get involved in new or existing projects or participate in conference calls in addition to attending in person meetings.
- **Provide a write-up** of the medical student, resident, and/or fellowship trainee related topics discussed at the meetings that you attend. This may be used as an article for the *Resident Report* newsletter. The write-up should be turned in to the SOMSRFT Vice Chair within 2 weeks of returning from the meeting. Twice per year (in January and September), each liaison is also expected at a minimum to provide a one page written report that shares issues relevant for trainees to be included in SOMSRFT Executive Committee meeting agenda book.
- **Read** SOMSRFT publications such as the *Resident Report* newsletter, *AAP Executive Brief*, *AAP News*, *AAP News OnCall* and other relevant publications.
- **Help** to involve residents and/or fellowship trainees in local AAP grassroots initiatives and activities.
- **Respond** to periodic SOMSRFT surveys regarding issues in residency and/or fellowship education.
- **Transfer** responsibility of the position at the end of your term to the incoming liaison by communicating a description of the roles and responsibilities that are specific to your specific section, committee or council.

Please note: Liaisons are funded by the Section, Committee or Council they are sitting on. If the liaison is invited to one of the SOMSRFT annual meetings, the SOMSRFT budget will then cover the liaison's expenses.