

Secretary

Section on Medical Students, Residents, and Fellowship Trainees (SOMSRFT)

Term: One year, can be re-elected

Qualifications: Must be a resident or fellowship trainee in good standing with the AAP

Election:

1. Elected during the SOMSRFT Assembly at the AAP National Conference and Exhibition each year in October.
2. It is highly recommended that interested candidates should submit an application prior to the NCE (www.aap.org/ypn/r/resident/leader_opps.html).

Responsibilities:

1. Meeting Attendance
 - a. Long Range Planning Meeting (LRPM)
 - i. February – 3 days
 - b. AAP Resident Planning Meeting
 - i. February – 2 days (immediately follows the LRPM)
 - c. Annual Leadership Forum (ALF)
 - i. March – 3 days
 - d. National Conference & Exhibition (NCE)
 - i. October – 2 to 3 days
 - ii. Coordinate resolution process at the SOMSRFT Assembly
2. *Resident Report* – official newsletter of the SOMSRFT
 - a. Responsible for working with the managing editor of *Resident Report* to produce 2 newsletters per year
 - b. Work with authors to submit articles by deadline
 - c. Submit all articles to managing editor
 - d. Work with authors to update articles as needed
3. Monthly Conference Call with SOMSRFT Executive Committee
 - a. Last Monday of every month (unless otherwise noted)
4. Serve as SOMSRFT contributing author to *Grand Rounds*, an AAP newsletter that serves to provide a timely synopsis of clinically relevant studies