EDITORIAL BOARD ROLE:

Associate Editor, Video Corner
Three-year term

BASIC FUNCTION:

The Associate Editor, Video Corner, oversees content development of the monthly Video Corner column.

PRINCIPAL RESPONSIBILITIES:

1. Oversee content development of monthly Video Corner columns (including video files, permissions / model releases, charts, tables, references), editing case presentation and discussion as needed to ensure adherence to format.

2. Assist editor in accepting / rejecting Video Corner columns, utilizing new web resources for content management as they are introduced.

3. Participate in the editorial process / workflow of the journal, including biweekly production calls.

4. Attend the annual meeting of the editorial board and report on the editorial process under your purview.

5. Solicit advice, ideas and opinions from colleagues regarding journal policy, direction, material and design.

6. Notify the NeoReviews Editorial Office of extended vacation periods that may interfere with ability to fulfill board member responsibilities.

Revised 1/25/2017