EDITORIAL BOARD ROLE:

Associate Editor, Visual Diagnosis
Three-year term

BASIC FUNCTION:

The Associate Editor, Visual Diagnosis, oversees content development of the monthly Visual Diagnosis column.

PRINCIPAL RESPONSIBILITIES:

1. Review cases, including supplemental materials (images, video, charts, tables, references), editing case presentation and discussion as needed.

2. Assist editor in accepting / rejecting cases, utilizing new web resources for content management as they are introduced.

3. Participate in the editorial process / workflow of the journal, including biweekly production calls.

4. Attend the annual meeting of the editorial board, and report on the editorial process under your purview.

5. Solicit advice, ideas and opinions from colleagues regarding journal policy, direction, material and design.

6. Notify the NeoReviews Editorial Office of extended vacation periods that may interfere with ability to fulfill board member responsibilities.

Revised 1/25/2017