



## AAP Medical Education Curriculum Checklist

### Purpose:

The American Academy of Pediatrics (AAP) recognizes the value of quality pediatric medical education curricula to promote strategic topics and to educate pediatricians and other clinicians for the well-being of children and families. There are certain considerations that apply generally to the development of new curricula. As such, the Committee on Pediatric Education has created this checklist to guide authors through the process of quality curricula design.

**Project Name:** \_\_\_\_\_

**Author(s):** \_\_\_\_\_

Consideration: Do you need a mentor/advisor to help with this process?

Note: Most links within this document require AAP membership or a subscription to Pedialink.

*You may also access several documents directly (without clicking on the links below) by typing [www.pedialink.org](http://www.pedialink.org) into your web browser, clicking on the tab labeled "CONTINUING EDUCATION" and then clicking on the button marked "ABOUT AAP CME." Here you will find an "Educational Toolkit" for curriculum design as well as a "Compendium of Educational Resources for CME/CPD Planners."*

### Step 1 Background Information

- The primary/secondary specialty(ies)/subspecialty area(ies) of proposed curriculum
- What gap(s)/problem(s) have you identified that your curriculum would address?
  - How did you identify the [gap\(s\)/problem\(s\)](#)? What [objective sources](#) did you use for your needs assessment.
- How does the proposed curriculum align with the AAP's [mission/goals](#) and child health priorities (national, section, chapter, or district)?
- Who is the Target Audience?
  - e.g.- general pediatricians, subspecialists, medical students, residents, fellows, non-physician clinicians, parents/families
- Review of related curricula
  - Keep copies of sources/searches used
  - May use online resources such as



- Association of Pediatric Program Directors Share Warehouse
  - MedEd PORTAL
  - [American Academy of Pediatrics](#) website
  - Subspecialty organization website
- Summary of related existing curricula (include references)
  - What is the specific, desired outcome for this curriculum?
  - Have you been in touch with the leadership and staff for this topic area for the Academy?

## Step 2 Detailed Curriculum Information

- Create overall Learning goals
- Specific goals of the proposed curriculum and how to the [learning methods link](#) to the proposed goals
- Specific objectives of the proposed curriculum
  - ([SMART](#): Specific, Measurable, Action-oriented, Relevant/Realistic, Timely/Time-bound and learner/learning-focused and target the knowledge, skills/performance, and/or attitudes/values):
  - Teaching method(s)
  - Assessment method(s)
  - Specific plan to evaluate the curriculum?
  - Specific plan to implement this curriculum?
- Budget estimate
  - An official budget is not needed at this point
  - Is there a need for external/internal resources/funds
- If applicable, are there other consult content experts that may need to be involved?
- Anticipated lifespan of the curriculum
- Other resources/references

## Resource

Kern DE, Thomas PA, Howard DM, Bass EB. Curriculum Development for Medical Education: A Six-step Approach. Baltimore: Johns Hopkins Press; 1998.