American Academy of Pediatrics (AAP)  
Leonard P. Rome CATCH Visiting Professorships  
2016-2017 Application Guidelines

The purpose of the Leonard P. Rome Community Access to Child Health (CATCH) Visiting Professorships is to promote advocacy for children and advance the field of community pediatrics. This program is implemented through a partnership between CATCH and the Community Pediatrics Training Initiative (CPTI). The program provides up to 8 accredited pediatric residency programs with a maximum of $4,500 each to implement a 2- or 3-day community health and advocacy educational program focusing on resident education, faculty development and community partnerships. The Visiting Professorships must occur between September 1, 2016 and May 15, 2017.

All application materials must be submitted by 12:00 pm Pacific/2:00 pm Central/3:00 pm Eastern on Wednesday, May 11, 2016. See Application Procedures at the end of this document for more information.

This program was established in honor of Leonard P. Rome, MD, a pediatrician and tireless advocate who dedicated his life to improving children's health. Dr. Rome's life exemplified the vision of the CATCH program – that every child in every community has a medical home and access to needed health services to reach optimal health and well-being.

Information on previously awarded Visiting Professorships can be found by searching ‘CATCH Visiting Professorships’ in the Community Pediatrics Grants Database at http://www2.aap.org/commpeds/grantsdatabase/.

Program Goals

1. Provide pediatric residents, medical students, faculty, child advocates and community pediatricians the opportunity to interact with leading professionals on topics related to community pediatrics
2. Promote partnership and collaboration in the community among:
   - Pediatric residency training programs
   - Community pediatricians in private practice
   - Public health departments
   - Community health centers and community-based clinics
   - Community organizations and parent groups
   - Hospitals and universities
3. Promote advocacy on behalf of children and support the mission of the CATCH program
4. Enhance curriculum development on the topics of community health and advocacy in pediatric residency programs to achieve Accreditation Council for Graduate Medical Education (ACGME) requirements
5. Provide residency programs with strategies for overcoming the challenges of engaging in community pediatrics and advocacy activities
6. Increase institution and residency program investment in community pediatrics and increase awareness regarding community health and advocacy topics
7. Strengthen participants' community pediatrics skills to enhance their ability to work in the community
8. Provide faculty development and mentorship opportunities that help foster future leaders in community pediatrics
9. Increase awareness of careers in community pediatrics among residents, medical students and others in the medical community

**Eligibility and Selection Criteria**

Accredited pediatric residency programs in the United States and Canada are eligible to apply.

- Residency programs awarded a Leonard P. Rome CATCH Visiting Professorship between 2013-2015 are not eligible to apply.

Applications will be reviewed by a committee of CATCH Facilitators, CPTI leaders, and members of the Council on Community Pediatrics Executive Committee, and will be rated on the strength of the objectives and activities proposed to meet the Leonard P. Rome CATCH Visiting Professorship goals.

**Applications must demonstrate:**

- The primary applicant is a member of both the national AAP and local AAP chapter.
- Active engagement in or development of community pediatrics training activities within pediatric residency training program(s).
- Partnership with community-based organizations.
- Communication with the Chapter CATCH Facilitator and plans to feature the CATCH program as part of the Visiting Professorship activities.

**Priority will be given to applications that demonstrate how the Visiting Professorship will:**

- Lead to enhanced partnership activities between the residency program(s) and community partners.
- Support the further development of community pediatrics training activities within the pediatric residency training program(s).
- Promote collaboration with multiple pediatric residency programs in one geographic area, where possible.*

*Residency programs that are part of an existing regional/state network or training collaborative with a focus on community pediatrics or advocacy are eligible to apply. However, support for ongoing regional/state networks or collaboratives will be limited to 2 times in a 5 year period. Applications seeking continuing support for such collaboratives must demonstrate significant growth since original funding. Such applicants must contact Jeanine Donnelly, CPTI Manager, at jdonnelly@aap.org or (800) 433-9016 ext. 7397 to discuss this further.

**Visiting Professor Candidates**

Applicants must identify a candidate to serve as the Visiting Professor. Applicants may contact their Chapter CATCH Facilitator or AAP staff for suggestions. The list of current Chapter CATCH Facilitators can be found at www2.aap.org/catch/rosterchapterfac.pdf.

Applicants must collaborate with the Visiting Professor candidate to define how he/she will enhance the program and to develop the activities for the Visiting Professorship. The candidate’s curriculum vitae must be submitted with the application. Residency programs are encouraged to maintain a relationship with their Visiting Professors beyond the activities of this program.
Use of Funds

The proposed budget for the Visiting Professorship should support the Visiting Professor’s travel and honorarium in addition to the expenses related to the activities of the 2- or 3-day event, such as promotional materials and meals for meetings/educational programming at the residency program and with community partners. **A maximum of $4,500 will be awarded.**

**Information on permitted expenses:**
- The honorarium must total $1,000 for a 2-day visit or $2,000 for a 3-day visit.
- No indirect/overhead costs will be approved.
- Each line item must include a description and formula, as indicated in the budget template.
- Air travel for the Visiting Professor must be booked through the AAP Travel Office.
- The honorarium and airfare will be covered directly by the AAP. All other expenditures approved in the budget **will be reimbursed** to the pediatric residency program **after** the Visiting Professorship has occurred and receipts and an evaluation are submitted to the AAP.

**Sample Budget**

<table>
<thead>
<tr>
<th>Expense</th>
<th>Description/Formula</th>
<th>$ Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Honorarium</td>
<td>Visiting Professor: 2-day program</td>
<td>$1,000</td>
</tr>
<tr>
<td>Airfare/Transportation</td>
<td>Roundtrip airfare; transportation to and from airport</td>
<td>$600</td>
</tr>
<tr>
<td>Hotel</td>
<td>$200 x 2 nights</td>
<td>$400</td>
</tr>
<tr>
<td>Meals</td>
<td>$80/day x 2 days</td>
<td>$160</td>
</tr>
<tr>
<td>Lunch with faculty and residents</td>
<td>$25/person x 35 people</td>
<td>$875</td>
</tr>
<tr>
<td>Dinner with community partners</td>
<td>$40/person x 15</td>
<td>$600</td>
</tr>
<tr>
<td>Promotional materials</td>
<td>Poster/flyer printing and copies</td>
<td>$250</td>
</tr>
</tbody>
</table>

**TOTAL REQUESTED** $3,885

**Schedule of Activities**

The proposed schedule of activities for the Visiting Professorship should include a combination of Grand Rounds, noon conferences, workshops, meetings with leadership, site visits, and/or community meetings focusing on community pediatrics. **This agenda should clearly address increasing resident competency, faculty development and building community partnerships.**

Using the template provided on the application, identify the theme, activity or discussion topic, and target audience for each event. A sample schedule is provided on the next page.
<table>
<thead>
<tr>
<th>Theme</th>
<th>Activity/Discussion Topic</th>
<th>Target Audience</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Day 1</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| Introduction               | 8:30 – 10:30 am: Meeting with program leaders  
Topic: Strategies for implementing a community pediatrics curriculum | Program Director, Community Pediatrics or Advocacy Director, Chair                |
| Faculty Development        | 10:30 am – 12:00 pm: Brainstorming with faculty  
Topic: Creative ways to involve residents in community projects | Key faculty members                                                             |
| Faculty Development        | 12:00 – 1:30 pm: Lunch with department chair & faculty  
Topic: Integrating the community into everything you do | Residents, Medical students, Faculty, Program Director                           |
| Resident Presentations     | 2:00 – 4:00 pm: CATCH/Resident projects presentation  
Topic: CATCH projects and other resident community projects including presentation by Chapter CATCH Facilitator | Residents, Medical students, Faculty, CATCH Facilitator, Community partners     |
| Building Partnerships      | 4:00 – 5:30 pm: Tour of hospital and community-based clinics                              | Residents, Faculty, Community partners, Program Director, Chapter leadership    |
|                            | 6:30 – 9:30 pm: Dinner with State Pediatric Society/AAP Chapter  
Topic: How to be a community pediatrician |                                                                                   |
| **Day 2**                  |                                                                                          |                                                                                 |
| Importance of Community Pediatrics | 8:30 – 9:30 am: Grand Rounds  
Topic: Why is it important for pediatricians to be involved in community health and advocacy? | Faculty, Residents, Medical students, Community pediatricians, Community partners |
| Importance of Community Pediatrics | 12:00 – 1:00 pm: Resident Noon Conference  
Topic: The importance of community medicine in pediatrics | Residents, Medical students                                                     |
| Building Partnerships      | 1:00 – 2:00 pm: Brainstorming Meeting  
Topic: How to form sustainable partnerships in the community | Faculty, Residents, Community partners, Chapter leadership                     |
| Implementation and Sustainability | 2:00 – 4:30 pm: Community pediatrics advocacy session | Residents, Medical students, Faculty, Community partners, Chapter leadership    |
| Implementation and Sustainability | 5:00 – 6:00 pm: Wrap up session/Next steps | Faculty, Resident leaders                                                        |
**Application Procedures**

1. Responses to application questions must not exceed stated word limits.
2. **Attachments must include and are limited to the following:**
   - Visiting Professor candidate’s curriculum vitae
   - Letter of support from the AAP Chapter President
   - Letter of support from the Chapter CATCH Facilitator
   - Letter of support from Program Director of pediatric residency program
   - Letter of support from 1 community partner that will participate in the proposed program activities
3. Application and required attachments must be submitted by e-mail to cpti@aap.org by 12:00 pm Pacific/2:00 pm Central/3:00 pm Eastern on Wednesday, May 11, 2016.

**Application Assistance**

Assistance for applicants is available and encouraged. If you have any questions or would like to discuss your ideas for the Visiting Professorship, please contact Jeanine Donnelly, CPTI Manager, at 800/433-9016, ext. 7397 or jdonnelly@aap.org.

*The Leonard P. Rome CATCH Visiting Professorship Program is supported by the Leonard P. Rome Endowment Fund at the American Academy of Pediatrics.*