NRP® Instructor Renewal How-to Guide

Follow the steps below to access instructor materials and renew status.

- Login
- Enroll in the 7th edition NRP Instructor Renewal
- Access learning activities
- Review renewal requirements
- View and print your instructor eCard

Login to the NRP LMS
- Go to https://www.healthstream.com/hlc/aap
- Enter User ID & Password
- Click LOGIN

1. Enroll in the 7th Edition NRP Instructor Renewal

<table>
<thead>
<tr>
<th>Step</th>
<th>From This Screen</th>
<th>Do These Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1A</td>
<td>Sign In</td>
<td>Enter User ID and Password. Click LOGIN.</td>
</tr>
<tr>
<td>2A</td>
<td>Select Affiliation</td>
<td>Select radio button under Student/Manager. Click PROCEED WITH LOGIN. Then CONTINUE if prompted.</td>
</tr>
<tr>
<td>3A</td>
<td>My To-Do List</td>
<td>Select the Catalog tab.</td>
</tr>
<tr>
<td>4A</td>
<td>Catalog</td>
<td>Click the 7th Edition NRP Instructor Renewal.</td>
</tr>
<tr>
<td>5A</td>
<td>7th Edition NRP Instructor Renewal</td>
<td>Click Enroll (green button located at top right of screen).</td>
</tr>
<tr>
<td>6A</td>
<td>HealthStream ID</td>
<td>If you have not already done so, you may be prompted to create a Master Account (HealthStream ID). Follow the directions in the NRP LMS Quick Start Guide.</td>
</tr>
</tbody>
</table>

2. Learning Activities

The 7th Edition NRP Instructor Renewal includes the following learning activities:

- Terms of Use Agreement (Required)
- Instructor Toolkit (Optional)
- Instructor Course Learning Activity (Optional)
- Instructor Exam (in 3 parts) (Required)
- eSim Cases (Required)
- Instructor Exam and eSim Evaluation (Required)

After logging in, continue to the "My To-Do List" screen (located under the To Do tab at the top of the page).

<table>
<thead>
<tr>
<th>Step</th>
<th>From This Screen</th>
<th>Do These Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>2A</td>
<td>My To-Do List</td>
<td>Click Resume or Start (to the right of the 7th Edition NRP Instructor Renewal).</td>
</tr>
<tr>
<td>2B</td>
<td>Learning Activities</td>
<td>Click Start (to the right of Terms of Use Agreement). Scroll down to the end of the Agreement. Click Accept Terms of Use.</td>
</tr>
<tr>
<td>Step</td>
<td>Learning Activity</td>
<td>Do These Actions</td>
</tr>
<tr>
<td>------</td>
<td>--------------------------------------------------------</td>
<td>----------------------------------------------------------------------------------</td>
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</tbody>
</table>
| 2C   | Instructor Toolkit (Optional)                          | • Click **VIEW** then **OPEN**. Review the resources contained in the Instructor Toolkit.  
• Close this window to return to the list of course activities.  
• You may return to the Toolkit anytime by clicking on the Instructor Toolkit link. |
| 2D   | NRP Instructor Course Learning Activity (Optional)     | • Click **START** to access the 11 learning modules.  
• Click **Exit Course** (top right) to pause. Click **RESUME** to continue working through the modules. |
| 2E   | Instructor Exam Section 1 (25 Questions)               | • Sections 1 and 2 contain questions from the Provider Exam. Section 3 questions are based on content within the Instructor Tool Kit.  
• Click **START** then **START TEST**. |
| 2F   | Instructor Exam Section 2 (25 Questions)               | • You may **PAUSE** the exam and return at another time, if needed.  
• Click **COMPLETE TEST** when you are ready to submit your answers.  
• After successfully passing the exam, you will see feedback for the questions that you missed.  
• Click **EXIT TEST** when finished. |
| 2G   | Instructor Exam Section 3 (20 Questions)               | You must complete the Equipment Check and 2 of the 4 other cases.  
• Click **START** to begin. Follow the prompts to move through the activity.  
• Click **Exit Course** in the top right hand corner to exit. |
| 2I   | eSim Cases                                             | You must complete the Equipment Check and 2 of the 4 other cases.  
• Click **START** to begin. Follow the prompts to move through the activity.  
• Click **Exit Course** in the top right hand corner to exit. |

**How Do I Renew My Status?**
You must purchase and enroll in the NRP Instructor Renewal Bundle, complete the Instructor Exam, eSim cases, and Instructor Exam and eSim Evaluation. Additionally, you must teach 2 Instructor-led Events within your 2-year time frame to have your instructor status renewed.

**How Do I Get My NRP Instructor eCard?**
If you have met your renewal requirements 60 days prior to your expiration date, your status will be automatically renewed for another two years. If those requirements are met within the 60-day timeframe, please check back the next day to confirm your status renewal and view your eCard. To access your eCard:

- Click on the Profile tab (at the top of the screen)
- From the drop-down menu, choose Resuscitation Cards.
- Click OPTIONS to the right of “NRP Instructor Card.” Choose View eCard or Email eCard from the drop-down menu.