Attendance varies at PREP: The Course and can include pediatricians, family physicians, nurses, allied health professionals all representing hospitals, universities, community health centers and/or private practices.

**Anticipated professional attendance: 250**

*Exhibit Schedule* - The following is provided as a *general outline only*. Dedicated exhibit time is during course breaks only however, exhibitors are welcome to staff their exhibit tables throughout the course during “off-break” times. For a detailed course schedule, please visit [www.aapexhibits.org](http://www.aapexhibits.org). Course schedules and exhibit times are subject to change.

<table>
<thead>
<tr>
<th>Day</th>
<th>Exhibit Set-up</th>
<th>Exhibits Open</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday, March 3</td>
<td><em>Exhibit Set-up</em> 5:00pm – 7:00pm</td>
<td></td>
</tr>
<tr>
<td><em>Exhibitors may set up and exhibit during registration the day before course begins</em></td>
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<td></td>
</tr>
<tr>
<td>Saturday, March 4</td>
<td>Exhibit Set-up 5:45am – 6:45am</td>
<td>Exhibits Open 6:45am – 2:30pm</td>
</tr>
<tr>
<td>Sunday, March 5</td>
<td>Exhibits Open 7:00am – 2:45pm</td>
<td></td>
</tr>
<tr>
<td>Monday, March 6</td>
<td>Exhibits Open 7:00am – 2:15pm</td>
<td></td>
</tr>
<tr>
<td>Tuesday, March 7</td>
<td>Exhibits Open 7:00am – 5:05pm</td>
<td>Dismantle 5:05pm</td>
</tr>
</tbody>
</table>

*NOTE: Exhibit times subject to change (please see course schedule for *exact* break times)*

Meeting continues through Wednesday (March 8) and you may stay to exhibit through that day until 11:50am. Please be aware that exhibits are not mentioned formally in the schedule on this day during the breaks.

*Space Assignment* - Tabletop space will be assigned on-site, on a first-come, first-served basis. Each exhibitor will be provided with one six-foot skirted table and two chairs. Please note that depending on space availability, the onsite meeting planner has the discretion to assign tables to accommodate the flow of traffic with the registration area, breaks and exhibits for the meeting.

*Exhibitor Badges* - Each exhibit representative is required to wear their AAP gold exhibitor name badge when inside the exhibit area (this applies to set-up and dismantle times, as well). Representatives may pick up their badges at the AAP Registration Desk.

*Questions?? Please contact:*  
Marge Gates  
Exhibits & Meeting Services Asst.  
Phone: 847/434-4321  
Fax: 847/434-8000  
Email: mgates@aap.org
Security - Overnight security guards will not be provided by the Academy. Should an exhibitor wish to dismantle their exhibit at the end of an exhibit day, the Academy will provide a secure storage area in the hotel where items can be stored overnight. All property of the exhibitor is understood to remain under the exhibitor’s custody and control.

Display Information

A tabletop display is defined as not exceeding 60” in height, 72” in width, and 24” in depth and not obstructing exhibit space to the left or right of the table. All materials must be placed on the table provided, and may not extend beyond the front edge of that table.

Should a display require electrical power or a phone hook-up, it is the responsibility of the exhibiting company to make the appropriate arrangements on-site with the AAP Meeting Services Manager for these table hook-ups. All expenses connected with these services are also the sole responsibility of the exhibiting company.

Shipping

Exhibitors are strongly encouraged to hand-carry display equipment and materials on-site, eliminating the possibility of lost or misplaced shipments.

If advance shipping is necessary, packages should arrive at the hotel no earlier than 48 hours prior to the start of the course. Packages sent can usually be retrieved at the hotel's bell stand or front desk. ALL packages in your shipment should be labeled as follows:

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Representative’s Name-Hold for Arrival (arrival date)
Hilton St. Petersburg Bayfront
333 First Street South
St. Petersburg, FL 33701
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In addition labels should indicate the number of boxes shipped (i.e.1 of 2, 2 of 2)

Hotel & Transportation

Hilton St. Petersburg Bayfront
333 First Street South
St. Petersburg, FL 33701
www.stpetersburghilton.com
Hotel Booking Website
Direct Phone: 727/894-5000
Toll-free: 800/944-5500

Special group rates beginning at $189 per night, plus tax, for single or double occupancy, have been negotiated at the Hilton St. Petersburg Bayfront. These rates represent substantial savings from published rates. The cutoff date for reservations at the group rate is February 3, 2017. Call the hotel directly to make your reservations and ask for the AAP group rate.

A limited number of guest rooms have been reserved, and they are assigned based on availability (first-come, first-served). Please be aware that the room block may be filled prior to February 3, 2017; in such a case, neither the group rate nor guest room availability can be guaranteed. The AAP, therefore, recommends that you make your reservations as early as possible.

Please carefully review the attached "Rules & Regulations at Tabletop Exhibitions"