

How do I print my transcript?

To print your Transcript, you must be a member of the American Academy of Pediatrics or have subscribed to PediaLink.


Please perform the steps below to print your transcript:

1. Log in to [Transcript & Credit Management Tool](#)

The screenshot shows the PediaLink login interface. At the top left is the PediaLink logo and the text "PEDIA LINK - Online Center for Lifelong Learning". Below this is the title "Transcript & Credit Management Tool". On the right side, it says "Welcome, you are not logged in". In the center, there is a login form with the text "Please login below:" followed by fields for "AAP Login:" and "Password:". Below these fields is a "Login" button. There are also links for "Forgot your AAP ID Number?", "Forgot your Password?", and "Create Your Password?". At the bottom of the login section, there is a note: "Note: If you are having login issues or do not have your AAP ID Number, please contact AAP Customer Service for assistance by clicking [here](#) or calling 866-THE-AAP1 (843-2271), Monday through Friday between 7:30AM and 5:00PM Central Time." The PediaLink logo and "Online Center for Lifelong Learning" are in the bottom right corner.

2. Select the year you would like to print from the drop down menu

The screenshot shows the "View Your Claimed Credit" page. The text "View Your Claimed Credit" is in green. Below it, it says "for the year:" followed by a dropdown menu. The dropdown menu is open, showing the year "2017" selected and highlighted in blue. Below the dropdown menu, there is a table with columns "ACT" and "DATE EARN". The "ACT" column has "2016" listed. The "DATE EARN" column is empty.

3. Click on the  **Print Transcript** icon on the right hand side of the screen. A new window will open. Be sure that your pop-up blocker allows pop-ups from <http://www.pedialink.org>.

The screenshot shows the "View Your Claimed Credit" page in a new window. At the top, there are three buttons: "View Your Claimed Credit", "Claim Your Credit", and "Add Self-Recorded Credit". Below these buttons, it says "View Your Claimed Credit" in green. Below that, it says "for the year:" followed by a dropdown menu. The dropdown menu is open, showing the year "2013" selected. On the right side of the page, there is a button with a printer icon and the text "Print Transcript", which is highlighted with a red circle.

4. Click on the printer icon in the new window to print your transcript or you may save it to a preferred location by clicking the diskette icon.



If these steps were used to correct an issue but the issue persists, please contact the Customer Service Center at 800.433.9016 or email us at csc@aap.org for further assistance