Steps To Completing EQIPP Courses

- Initial Launch
- My Improvement Project (Eligible for MOC and CME Credit)
- Clinical Guide (Eligible for CME Credit)
- Claim Credit

Initial Launch

*QI Basics course must be complete in order to complete any other course*

1. Launch the course you would like to take

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Status</th>
<th>Expiration Date</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Quality Improvement in Pediatric Care, QI Basics</td>
<td>Completed</td>
<td>07/04/2018</td>
<td><img src="Launch.png" alt="Launch" /></td>
</tr>
<tr>
<td>EQIPP: Asthma</td>
<td>Active</td>
<td>05/21/2019</td>
<td><img src="Launch.png" alt="Launch" /></td>
</tr>
<tr>
<td>EQIPP: Bright Futures - Infancy and Early Childhood</td>
<td>Active</td>
<td>09/28/2019</td>
<td><img src="Launch.png" alt="Launch" /></td>
</tr>
<tr>
<td>EQIPP: Growth Surveillance and Linear Growth Failure</td>
<td>Active</td>
<td>02/23/2017</td>
<td><img src="Launch.png" alt="Launch" /></td>
</tr>
<tr>
<td>EQIPP: Hypertension Identification and Management</td>
<td>Active</td>
<td>05/14/2018</td>
<td><img src="Launch.png" alt="Launch" /></td>
</tr>
<tr>
<td>EQIPP: Immunizations</td>
<td>Active</td>
<td>02/11/2019</td>
<td><img src="Launch.png" alt="Launch" /></td>
</tr>
<tr>
<td>EQIPP: Judicious Use of Antibiotics</td>
<td>Active</td>
<td>04/11/2019</td>
<td><img src="Launch.png" alt="Launch" /></td>
</tr>
<tr>
<td>EQIPP: Medical Home</td>
<td>Active</td>
<td>11/26/2017</td>
<td><img src="Launch.png" alt="Launch" /></td>
</tr>
<tr>
<td>EQIPP: Oral Health</td>
<td>Active</td>
<td>06/01/2019</td>
<td><img src="Launch.png" alt="Launch" /></td>
</tr>
<tr>
<td>Eliminating Tobacco Use and Exposure to Secondhand Smoke</td>
<td>Active</td>
<td>10/09/2017</td>
<td><img src="Launch.png" alt="Launch" /></td>
</tr>
<tr>
<td>GER or GERD? Diagnosis and Management</td>
<td>Active</td>
<td>05/01/2017</td>
<td><img src="Launch.png" alt="Launch" /></td>
</tr>
</tbody>
</table>
2. Click Accept Terms on the Accreditation Statement

3. From the menu on the left side, select the track you would like to complete.

4. Click the Start Track button
There is no set order that you need to do the course in you can access each section at any time.

You can also continue where you left off by clicking on the “Continue:” button.

My Improvement Project (Eligible for MOC and CME credit)

1. My improvement project is separated into different steps starting with “Introduction to the Project”
2. As you move along the course you will notice check marks by the steps you have completed.

3. Enter Baseline Data
   You will be able to see the number of records currently entered (note each course has a minimum amount of patients to enter)
You can enter the data by individual or by aggregate data. You can also switch between data entry methods while entering data.

**Individual Patient Data.** Enter the data for at least the minimum required number of patients (depending on the course). Click Continue after entering the data for each patient to display a new form.

Once the minimum required data is entered. You will have the option to Close the Data Set and Submit for Analysis

**Aggregate Data.** If you have an EMR or patient registry that allows you to run queries and obtain the data requested by the form below, you can enter the data in aggregate format.
After the minimum required patient data is entered, you will have a choice to close data set and submit for analysis or you can continue entering data. (note as long as you enter the minimum requirement you will qualify for credit)

4. Analyze Data and Identify Gaps
Here you will gain Analysis which is based on quality gaps (measures) in key clinical activities. Identify the gaps (measures) your team wants to select for improvement. Identify your biggest gaps. In our example it is Family concerns regarding DBS screening/results elicited and addressed

5. You will then continue to Cycle 1
6. Create Aim Statements
   An aim statement helps your team develop a clear vision of what it wants to accomplish.
   A well-written aim statement describes the improvements the team will make and the specified
   results it wants to achieve by identifying the following:

   What will improve?

   When will it improve?

   How much will it improve?

   For whom will it improve?

7. Review EQIPP Measures
8. Develop Ideas for Change
9. Specify changes
   Specify the team’s idea(s) for change for the selected quality gap (measures).
   Click on Save Idea after each idea

10. View or Print Improvement Project
11. Implement Changes to Practice
12. Observe and Note Progress
13. Enter follow up data (follow steps 3)
14. Adopt, Adapt or Reject Change
15. Start cycle 2 if applicable repeat steps 6 – 14

Once you have completed 2 cycles, you will be able to click the Home tab to verify that all required steps are met.

To Claim Credit, click on the Claim Credit Link on the top right
From the Claim Credit window, you will be able to see a button to Claim MOC Credit and PI Credit (CME).

If you don't see that button, it is possible you have to proceed to another cycle or you are missing a check mark on your progress bar.
You can only claim credit for the clinical guide once. If you want full credit for the clinical guide, finish all assessments and case studies first, and then claim credit.

1. You will work your way down through the following steps and at the end of each Activity there will be an assessment where you will be able to earn credit.

2. There will also be assessments available within the case studies tab where you will be able to earn credit.
1. Once complete, from the course there will be a claim credit link.

2. Click on Claim MOC Credit for MOC Points. Also you will be able to claim CME for your My Improvement Project Credit and also for the Clinical Guide.
Example of Claiming PI Credit:

Please note: Performance Improvement CME credit can only be claimed once for this activity. If you wish to proceed, please enter the number of Performance Improvement CME credits you would like to claim out of a maximum of 20.00.

PI Credits To Claim:

Continue With My Claim | Cancel

Credits Available: 20.00 | Credits Eligible to Claim: 20.00

Claim PI Credit
If these steps were used to correct an issue but the issue persists, please contact the Customer Service Center at 800.433.9016 or email us at csc@aap.org for further assistance